



**SAMUEL  
FRENCH**

FOUNDED 1830

# Perusal Request Form Samuel French Musicals

Thank you for your interest in a Samuel French musical. Please use this form to request your perusal materials. A perusal package for each of our musicals is available for a **14-day temporary rental period**. Perusal packages include a piano/conductor's score (or "highlights" score), a chorus book (if available) and a copy of the libretto. The music material must be returned within 14 days from the time you receive it, but libretto is yours to keep\*. Shipping charges are included in the perusal fee and a pre-paid return shipping label will be included in your perusal material. **Please be sure to keep this label and use it to return your perusal music material.**

\*Please Note: Peter Pan, 70, Girls, 70, Zorba and The Me Nobody Knows librettos are not kept and must be returned.

Perusal packages are not for production purposes and cannot be held until your rehearsal period begins. You must return these materials within the perusal period and apply for your upcoming production appropriately.

Perusal packages will be sent out via UPS GROUND unless expedited shipping is requested (additional charges will apply for expedited shipping).

We require a credit card for all charges for the perusal package. There is a **\$30.00 non-refundable** perusal fee per show. In addition, your credit card will be held as a deposit against the return of the music material. If your material is returned late or damaged, additional charges will be applied to your card.

Please fill out the following and return by **fax** to Samuel French at **212-206-1429** or mailed to **Samuel French, Inc., Attn: Musicals, 45 W. 25th Street, New York, NY 10010.**

Title of Musical \_\_\_\_\_

Organization requesting perusal package: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Shipping address to send perusal package: \_\_\_\_\_

(Please note: we do not ship to P.O. Boxes)

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

*Please choose shipping method:*

Standard UPS GROUND (no additional charge)       Expedited UPS NEXT DAY AIR (+\$30.00 charge)

We would like our credit card to be charged the perusal package fee of **\$30.00**, in addition our card will be held as a deposit for the return of perusal materials. We understand that our card will be charged additional late and/or replacement fees (not to exceed \$500 per piece) if material is lost, returned damaged or not returned by or postmarked within 14 days of receiving the material.

It is understood that once your credit card payment is authorized it is not reversible or revocable or refundable under any circumstances whatsoever unless authorized in writing by Samuel French. Your signature below indicates agreement to the terms outlined above and further authorizes Samuel French, Inc. to charge expedited shipping fees and/or late fees (if applicable) as specified above.

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_/\_\_\_\_

CVV (3 or 4 digit security code on back of card) \_\_\_\_\_

Credit Card Type:

Cardholder's Name: \_\_\_\_\_

VISA     AMEX

Credit Card Billing address: \_\_\_\_\_

MC     DISCOVER

\_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_

Signature of card holder \_\_\_\_\_ Email: \_\_\_\_\_